

### Extension Education Committee Agenda Videoconference (See link at bottom of agenda)

#### Jefferson County Extension Office 864 Collins Road, Jefferson, WI 53549

DATE: Monday, May 12, 2025

**TIME:** 8:30 a.m.

Committee Members: Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

- 1. Call to Order
- 2. Roll Call (to establish a quorum)
- 3. Certification of Compliance with Open Meetings Law
- 4. Approval of Agenda (for possible rearrangement)
- 5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
- 6. Approval of University Extension Education Committee Minutes from April 14, 2025
- 7. Communications
- 8. Review of 2025 Departmental Budget
- 9. Discussion regarding continuing .2FTE Horticulture Educator in 2026
- Discussion of Monthly Educator Reports Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWlse Coordinator), Josh Kamps (Regional Crop Educator)
- 11. Possible Items of Discussion/Agenda Items for Upcoming Meetings
- 12. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: June 9, July 14, August 11
- 13. Adjourn

Virtual TEAMS Link

Join the meeting now

Meeting ID: 240 650 167 874 2

Passcode: Re2YX3UE

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

#### **Extension Education Committee Minutes**

Date of Meeting: April 14, 2025

Call to Order: John Kannard called the meeting to order at 8:30am.

Roll Call: Committee members present in person: John Kannard, Dan Herbst and Dwayne Morris.

Chrissy Wen, Lisa Krolow, Jerry Wilcenski, Steven Chmielewski, Meghan Splinter and Katelyn Broedlow were present in-person.

Elizabeth Hafften and Michael Luckey were present via zoom.

Certification of Compliance with Open Meetings Law: In compliance.

**Approval of Agenda:** Motion by Herbst, seconded by Hafften, to approve the agenda as printed. Motion passed.

Public Comment: None.

**Approval of University Extension Education Committee Minutes from March 10, 2025:** Motion by Herbst, seconded by Morris, to approve the minutes as printed. Motion passed.

Communications: None.

**Review of 2025 Departmental Budget:** Wen stated that the largest part of the budget is the educator contracts.

Julie Hill joined the meeting at 8:34am.

Alison Pfau joined the meeting at 8:36am.

**Discussion regarding continuing .2FTE Horticulture Educator in 2026:** Wen stated that she wanted to start the conversation on the .2FTE horticulture educator position as she prepares for budget time. The more Julie is present the more services are wanted from her. Discussion was had.

#### **Discussion of Monthly Educator Reports:**

Steve Chmielewski, Community Development Educator, provided an oral report for the committee.

- Continues to work with the City of Jefferson Rural on Extension's program Rural Entrepreneurial Venture. Currently in year 2 of 3. The local team is focusing on the city of Jefferson and in the information gathering point right now.
- Will be offering the Real Colors Training to Jefferson County department heads next month.
- Continues to work with Julie Hill on the Jefferson County Extension Office needs assessment. So far connections have been made in Watertown and Whitewater. Next they will be headed to Lake Mills.
- Kudos to Katelyn for helping plan Youth Government Day.
- Southern rail commission about updating the study from 2014. Talked with some different people to take a look at the economic impact in 21 counties where rail service is provided.
- Will be presenting at the WI Towns Association meeting on April 29.
- Discussion was had.

Alison Pfau, Regional Dairy Educator, provided an oral report for the committee.

- The program with Dr. Temple Grandin was held on Friday in Madison. 200 people attended and it went very well.

- Collaborating on articles about dry matter. Planning to do more articles on animal welfare. Articles are in both English and Spanish.
- Planning another Calving Management Practice and Neonate Care in Dairy Cattle program in this area again.
- The first Spanish newsletter was sent out this month.
- Discussion was had.

Jerry Wilcenski, 4-H educator, provided an oral report for the committee.

- A successful Project Learning Day happened in February with high quality programming.
- There will be a Livestock Project Learning Day in May.
- Continues to work on spring programming. Cloverbuds has one more meeting for the year. Livestock Carcass meetings continue to happen. The Cookoff Program has wrapped up.
- Continues to work on state committees. Specifically working on 4-H curriculum and planning experiential learning.

Julie Hill, Horticulture Educator, provided an oral report for the committee.

- Continuing to work with Steve Chmielewski on the Jefferson County Extension Office needs assessment. Great conversations and networking have been happening.
- March and April are very heavy in programming.
- Will be doing programming at two new locations; Madison College in Watertown and L.D. Fargo Public Library in lake mills.
- Ramping up on answering questions that have been coming in. Plans to promote this service more.
- Spongy moths have been a big deal in the last few years. We should see a decline this year.
- Discussion was had.

Lisa Krolow, FoodWlse Coordinator, provided an oral report for the committee.

- Programming with Head Start has finished in the 3 classrooms.
- Preparing a food safety lesson and budgeting lesson for Head Start parents.
- FoodWlse had a booth at family night in Watertown. Made connections with some potential new partners in Watertown. It was a great event.
- A dining site in Lake Mills has grown quickly. A survey was made to see what kind of programming they would like to have at this site.

Josh Kamps, Regional Crops Educator, was unable to attend the meeting.

Possible Items of Discussion/Agenda Items for Upcoming Meetings: None.

Next Scheduled Meetings: May 12, June 9, July 14

**Adjourn** – Motion by Morris, seconded by Herbst, to adjourn at 9:18am.

Minutes recorded by Katelyn Broedlow, Administrative Specialist



#### 05/09/2025 08:19:19 Jefferson County FLEXIBLE PERIOD REPORT PAGE 1 glflxrpt

FROM 2025 01 TO 2025 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
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#### 05/09/2025 Jefferson County PAGE 2 08:19:24 FLEXIBLE PERIOD REPORT glflxrpt

FROM 2025 01 TO 2025 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
13301 531243 Furniture 13301 531298 UPS 13301 531303 Comp Eq 13301 531311 Postage 13301 531312 Office Sup 13301 531313 Print & Dp 13301 531314 Small Item 13301 531314 22101 Small Item 13301 531314 22217 Small Item 13301 531322 Subscript	0 50 7,210 2,608 5,000 0 500 0	0 0 0 0 0 0 0 0	0 50 7,210 2,608 5,000 0 500 0	.00 10.30 .00 .00 113.84 .00 -123.37 .00	.00 39.70 7,210.00 2,608.00 4,886.16 .00 623.37 .00 .00	. 0% 20 . 6% . 0% . 0% 2 . 3% . 0%
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05/09/2025 Jefferson County PAGE 3 08:19:26 FLEXIBLE PERIOD REPORT glflxrpt

FROM 2025 01 TO 2025 12

ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL

GRAND TOTAL 0 0 0 -41,367.74 41,367.74 .0%



### JEFFERSON COUNTY Extension

864 Collins Rd Jefferson, WI 53549 Phone (920) 674-7101

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government advancing quality of life."

#### Memorandum

TO: Extension Education Committee

FROM: Chrissy Wen, Area Extension Director

CC: Michael Luckey, County Administrator

DATE: May 5, 2025

SUBJECT: 2026 Horticulture FTE

Thank you for investing in and supporting our Extension horticulture educational program. The increased investment in the horticulture outreach in 2025 enabled Extension to meet the rising demand for horticulture education, provide more comprehensive support to local horticulture initiatives, enhance community outreach, and support the development of innovative educational programs. In 2025, the cost associated with increasing the position from a .1FTE to a .2FTE came from one-time program funding within the Extension's county budget. As part of the 2026 budget, the 0.2 FTE Horticulture Outreach Specialist position will be \$19,288, which will be included in Extension's operational budget. Below is breakdown of the cost from 2023-2026.

Year	FTE	Cost		
2023	.1 FTE	\$9,530		
2024	.1 FTE	\$10,590		
2025	.2 FTE	\$21,413		
2026	.2 FTE	\$19,288		
2026	.1 FTE	~\$10,000		



# Community Development

- A team development workshop (Real Colors) for organizations where participants increased their ability to recognize their strengths and the strengths of others, build rapport quickly with others, understand how others process information, and modify their communication to connect with others. The workshop is intended to help teams work together more effectively.
- Planning for three surveys in cooperation with a community group and UW-Whitewater to better understand Childcare needs of households, employers and childcare providers to provide direction for a new community-base childcare model.
- A community-led process where local leadership team discovers gaps and support needed to then strengthen their entrepreneur ecosystem.
- Planning for community needs assessment in collaboration with community leaders, businesses and organizations in Jefferson County. The goal is to engage new participation to learn about trends, challenges and goals to develop new programming, raise awareness of local and statewide resources, and increase relational capital.







**Alison Pfau** Bilingual Regional Dairy Educator

# Agriculture Dairy



#### **April Program Highlights**

- A workshop "Dairy Feeder School" for all the individuals with a link with the formulation, mixing, and/or delivering of
  feedstuff for dairy cattle. We are creating an in-person and bilingual event where participants will learn and
  reinforce their knowledge about feed safety, feed management, transition cow health, and the economics of
  feeding. Through this effort we will impact animal health and milk production efficiency, by improving the use of
  resources such as, feed ingredients, time and labor leading to an increased farm profitability and waste
  reduction
- Planning a third workshop "Calving Management and Neonate Care in Dairy Cattle" in the region, for all the individuals that are involved in parturition, and calving management in dairy farms. We are creating an in-person and bilingual event where participants will learn and reinforce their knowledge about obstetrics, care and support in the calving pen, neonate care and colostrum management, and how to maintain success in the maternity areas. Through this effort we will increase the knowledge and good practices related to the earliest stage of life in dairy cattle, which will represent an increase in herd health, work safety and farm profitability. The first 2 programs were developed last year in Dane county and this year in Fond du Lac. We had 40 participants in each program. Most of them Latino employees from dairy farms around the Southeast area.
- Attending as part of the UW-Madison extension team to the planning meeting for the Four State Dairy Nutrition
  and Management Conference in La Crosse WI. The Four-State Dairy Extension group consists of state dairy
  extension specialists and regional dairy extension folks from Iowa, Illinois, Minnesota, and Wisconsin. We meet
  annually to plan the annual Four-State Dairy Nutrition and Management Conference, which is held in May.
- Planning and development of the E-newsletter in Spanish and English for dairy workers called "Bovi-Noticias". This bilingual (English & Spanish) newsletter was designed to support dairy farms and their employees. This publication delivers accessible, research-based information in both English and Spanish, aiming to:
  - Provide relevant, practical insights for workers, managers, and owners.
  - Increase awareness of the "why" behind practices to encourage employee understanding and enhance engagement of dairy teams

 Serving as a resource for team meetings, facilitating discussions between management and workers, and fostering problem-solving.
 Development of a special event featuring Dr. Temple Grandin at the Stock Pavilion

with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.

UW-Madison on April 11th2025. Her 50+ years of experience in observing animals shines through in this conference which shares the title of her highly acclaimed book: The Grandin Papers. The gathering of approximately 200 individuals demonstrated significant interest in Dr. Grandin's expertise on improving animal stockmanship. Attendees were notably enthusiastic to hear Dr. Grandin share her perspectives and practical strategies for enhancing the care and handling of livestock. The younger generation present displayed considerable curiosity regarding the









BILINGUAL NEWS FOR WISCONSIN DAIRY WORKERS & MANAGERS





**APRIL, 2025 ENGLISH EDITION** 

#### What is Bovi-Noticias?

Bovi-Noticias is a bilingual (English & Spanish) newsletter providing information to help dairy workers learn, understand, and grow in their job skills while improving on-farm safety.

Developed at UW-Madison Division of Extension, Bovi-Noticias is a collaboration between Educators on the Dairy team and Farm Management team. This bilingual (English & Spanish) newsletter was designed to support dairy farms and their employees. This publication delivers accessible, research-based information in both English and Spanish, aiming to:

- Provide relevant, practical insights for workers, managers, and owners.
- Increase awareness of the "why" behind practices to encourage employee understanding and enhance engagement of dairy teams
- Serving as a resource for team meetings, facilitating discussions between management and workers, and fostering problem-solving.

#### Crowd gates done right: Best practices for cow comfort and welfare

A crowd gate is a movable barrier that runs from the back of the holding area to the front, gently guiding cows into the milking parlor. When used correctly, a crowd



gate reduces empty space in the holding area and improves cow flow, leading to more efficient milking. Good crowd gate use and proper holding area management create a calm, predictable environment for cows. Here are some helpful tips:

- Guide cows gently and calmly without pushing them with the crowding gate. Aggressive use can cause stress, pain, or injuries.
- Avoid overcrowding the holding area, it may affect welfare, production and health.
- Limit the time cows spend in the holding area to less than 1 hour per milking.
- Keep the gate at least 3 feet (1 meter) behind the cows. If it's too close, move it backward before pushing it forward again.
- Report when the crowding gate is not working so it gets fixed promptly.
- Avoid entering the holding area to chase cows, this may confuse them about when to move.
- Follow safe practices to prevent accidents, powered gates can be dangerous for workers and cows.

Visit https://go.wisc.edu/BN25041

Or scan the QR code to read the full article.



#### **CONTACT**



#### SAFETY FIRST

### Preventing back injuries in farming

Improper lifting is a major cause of back injuries in agriculture. Here are key lifting tips:

- Stand with feet shoulder-width apart.
- Bend your knees, not your waist.
- Grip the load firmly with both hands.
- Keep the load close to your body.
- Don't lift anything too heavy by yourself.
- Back injuries are common. Safe lifting habits can significantly reduce the risk.





# There are 5,548 Dairy Farms in Wisconsin

#### **GAME ON!**

#### Learn cow handling skills with Mooving cows



Game-based learning is a fun way to learn new things. Mooving Cows is a game where players learn about dairy farming and how to handle cows. Created by Dr. Jennifer Van Os from the University of Wisconsin-Madison, the app teaches how to move cows, use body language to communicate, and to understand how stress affects milk production. Download it now, on your iOS or Android and enjoy this game that will teach you real-life

skills on farm while learning about animal welfare.

Visit https://go.wisc.edu/BN25042

Or scan the QR code to read the full article.

#### **ACROSS THE FENCE**

#### Practical ideas from the farm next door

Mark the cows with a visible number on their back for quick identification, reduce lock-up time, and streamlining daily tasks.







# Jefferson County 4-H \*\*\*



- Youth will learn about safe food handling, common pathogens, and proper internal temperatures of meat products. Participants in each session will learn about the nutritional components of meat products, the cost of production and innovative production methods focused on climate and sustainability. Youth will also learn about animal welfare and how it effects consumer demands and product quality.
- A series of events that break down into four main categories: Youth care of animals, Meat Science and Carcass Quality, Genetics Marketing and Public Speaking.
- Bake-Off is a series of challenges that allow youth to expand baking skills and master a wide range of baked goods. Each month focuses on technical, creative, and group challenge for: cakes, breads, pastries, cookies.
- Countywide Cloverbud Programing that highlights the various projects and activities 4-H has
  to offer.
- Cook-Off is a series of challenges that allow youth to expand cooking skills and master a wide range dishes. Each month focusses on technical, creative and group challenge for a wide range of foods.
- Youth will learn about all aspects of draft horse management and care, from reproduction to nutritional needs to safe handling. Programming involves hands on lessons throughout the year.







Horticulture Educator

# Agriculture Horticulture

#### **April Program Highlights**

- An in-person program with Lake Mills Club 55 participants to learn about container gardening. The goal of this effort is to increase knowledge, confidence and build skills in gardening, but also to increase the connection and feelings of belonging amongst seniors in the community.
- An in-person program in collaboration with UW-Whitewater Continuing Education where
  participants learned about growing vegetables in containers. The goal of this effort is to
  increase knowledge, confidence and build skills in gardening for improved yields and reduce
  the harmful effects of pesticides.
- An in-person program in collaboration with Johnson Creek Public Library where participants learned about home composting. The goal of this effort is to increase knowledge, confidence and build skills in composting to help mitigate the causes of climate change and to improve the soil health of yards and gardens.
- An in-person program in collaboration with Madison College (Watertown Campus) where
  participants learned about growing vegetables in containers. The goal of this effort is to
  increase knowledge, confidence and build skills in gardening for improved yields and reduce
  the harmful effects of pesticides.
- A yearlong activity/service for residents of Jefferson County to provide research based answers to their horticulture questions. The goal of this effort is to educate individuals of Jefferson County so they can implement best practices in their landscapes that will positively affect the environment and their communities.
- Coming Up:

o Gourd-geous Viny Veg at Milton Public Library, June 2 at 6:00 p.m.

 Balancing Act in the Home Garden: Protecting Pollinators while Managing Pests at Jefferson Public Library, June 4 at 2:00 p.m.







**Lisa Krolow**Bilingual FoodWise
Nutrition Coordinator



**Priscilla Gonzalez**Bilingual FoodWlse
Nutrition Educator





- The FoodWise team had 34 Head Start parent participants attend lessons addressing basic nutrition, food safety and budgeting for healthy food. Lessons were presented via Zoom in both English and Spanish. In an effort to maximize accessibility, morning and evening sessions were offered in both languages.
- Multiple Head Start families expressed interest in a Grocery Store Tour. We are in the process of planning with Head Start staff.
- Lisa had a table at the Watertown School Resource event held at the Watertown Library and identified some potential partners. We have contacted Haus of Peace and hope to initiate programming there this summer.
- Lisa met with Social Workers from the Jefferson County Community Support Program to plan Summer programming.
- Lisa is meeting with the Bread Basket Food Pantry to investigate the possibility of partnering on a gleaning program at the farmer's market this summer. Gleaning programs help reduce food waste and help deliver more healthy, local food to county residents.
- Lisa met with the ADRC Nutrition Program Supervisor to plan the delivery of nutrition lessons at Senior Meal sites. We have scheduled a series at the Lake Mills Senior Meal Site in July.





Educator

# Agriculture Crops & Soils

- A presentation for the Department of Public Works on riparian weed identification and management to reduce the risk of exposure to troublesome weeds impacting staff's wellbeing and increasing capacity to locate weeds listed on the Wisconsin Invasive Species list requiring specific control.
- Consultation with On-Farm research through plot design, project implementation, and data collection with farmers participating in Nitrogen Optimization Pilot Program, NOPP, projects and Producer-led watershed projects which study nutrient management, conservation practices, and pest management strategies which improve farm profitability, increase environmental stewardship, and enhance community wellbeing.
- A presentation and field plot highlighting the conservation cropping systems research underway at the Rock Co. Farm for growers, agronomists, and conservation professionals to increase adoption of cover crops and small grain rotations on farmland in Southern Wisconsin to reduce soil erosion, improve water quality, and limit herbicide resistance.
- A cover crop nutrient cycling project studying the nutrient uptake of winter cereal rye ahead
  of corn grain production to assist growers with cover crop management strategies which
  improve soil health and reduce the risk of nutrient leaching.
- An ongoing effort to recruit additional farmers, agronomists, and entomology enthusiasts
  across Southern Wisconsin to participate in the DATCP Moth Trapping Network to monitoring
  the flight of moths into the state in additional sites for the purpose of identifying key crop
  scouting timings to reduce the crop damage of the larval stage of certain moths to
  agricultural crop production.



